



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
Prevention and Community Health
Post Office Box 47830
Olympia, Washington 98504-7830
711 Washington Relay Service

August 23, 2023

Dear Honorable Tribal Leader -

In accordance with chapter [43.376 RCW](#), the [Washington State Centennial Accord of 1989](#), and [DOH Consultation and Collaboration Procedure](#), we invite collaboration from Indian Tribes in the development of policies, agreements, and program implementation that directly affects Indian Tribes and Tribal people.

The COVID-19 Vaccine Program and the Office of Immunization work together to support immunization in Indian Country. As part of this work, we have an opportunity to distribute funds directly to Tribes and would like to consult with Tribes to establish better plans for distributing funds. This will support the effective distribution of Vaccine Promotion and Engagement Funding. These funds would support vaccine health education, outreach, and engagement with Tribal community members by the Tribes themselves for both COVID vaccines and routine immunizations. Please see the attached list of non-allowable costs for more information.

We invite you or your designee to provide input on funding methods and potential funding opportunities for immunization work. We welcome all ideas you wish to share and have a few questions that can be responded to via email or in this [anonymous survey](#).

Your response is kindly requested by **September 25, 2023**.

Please contact COVID-19 Vaccine Tribal Liaison Lisa Niels at lisa.niels@doh.wa.gov if you would like to submit feedback, request a formal confer with the agency, or if you have any questions. Our division will provide copies of materials related to this letter upon your request. We will follow up with you on this request and any questions you share with us.

Sincerely,

Michele Roberts, MPH, MCHES

Assistant Secretary - Division of Prevention and Community Health

Cc: Umair A. Shah, MD, MPH - Secretary of Health - Department of Health
Candice Wilson Quatz'tenaut (Lummi) - Tribal Policy Director - Department of Health
Kristopher Holiday - Chief of Strategic Partnerships - Department of Health
Elizabeth Perez - Chief of Public Affairs and Equity - Department of Health
Kristin Peterson - Chief of Policy, Planning and Evaluation - Department of Health
Jessica Todorovich - Chief of Staff - Department of Health
Lacy Fehrenbach - Chief of Prevention, Safety and Health - Department of Health
Heather Drummond - Office of COVID-19 Vaccines Director - Department of Health
Jamilia Sherls-Jones - Office of Immunization Director - Department of Health
Lisa Niels - COVID-19 Vaccine Tribal Liaison - Department of Health

Enclosure – CDC Non-Allowable Expenses with Federal Immunization Funds

5. Non-Allowable Expenses with Federal Immunization Funds

This list is based on ISD-identified program priorities and has been developed from information contained in 2 CFR Part 200, 45 CFR Part 75, and HHS Grants Policy Statement.

Expense	NOT allowable with federal immunization funds
Advertising costs (<i>e.g., conventions, displays, exhibits, meetings, memorabilia, gifts, souvenirs</i>)	√
Alcoholic beverages	√
Building purchases, construction, capital improvements	√
Clinical care (<i>non-immunization services</i>)	√
Entertainment Cost	√
Fundraising Cost	√
Goods and services for personal use	√
Honoraria	√
Independent Research	√
Land acquisition	√
Legislative/lobbying activities	√
Interest on loans for the acquisition and/or modernization of an existing building	√
Payment of bad debt, collection of improper payments	√
Promotional and/or Incentive Materials (<i>e.g., plaques, clothing, and commemorative items such as pens, mugs/cups, folders/folios, lanyards, magnets, conference bags</i>)	√
Purchase of food/meals (<i>unless part of required travel per diem costs</i>)	√
Vehicle Purchase	√

Other restrictions that must be considered while writing the application budget:

- Funds are allowable only for activities and personnel costs directly related to the Immunization and Vaccines for Children Cooperative Agreement. Funding requests not directly related to immunization activities are outside the scope of this cooperative agreement and will not be funded.
- Pre-award costs are not allowable, unless specifically identified by the CDC Office of Financial Resources (OFR).